

BOARD MEMBER OF THE MONTH 2009-2010

(Randy will send you an e-mail reminder the last week of the prior month.)

Aug. 16 – Marilyn
Aug. 23 – Camille
Aug. 30 – Larry

September – Camille
October – Nancy
November – Charles
December – Melissa
January – Marilyn
February – Larry
March – Jim
April – Becky
May – Open
June – Open

Remember – it is your responsibility to find a replacement from among the board members if you cannot make a scheduled Sunday.

Board Duties –

- a. Taking the collection, counting it (with another board member, or member of the Finance Committee), completing the report and locking everything up.
- b. Checking all doors to make sure they are securely locked
- c. Making sure all lights are turned off and classroom doors closed.
- d. Making sure all thermostats are set to “Run Program”

Those of us new to the board will need a lesson in how to get into the administrators office, proper lock-up & light procedures etc.

Everyone on the Board should have keys to the Admin area and the outside Vestibule door. If you do not, please contact Randy.